

**GREAT SANKEY PARISH COUNCIL**  
MINUTES OF MEETING HELD WEDNESDAY 11<sup>TH</sup> JUNE 2008  
IN TIM PARRY COMMUNITY CENTRE ANNEXE

**Present:** A. Litton (Chairman)  
**Councillors:** R. Smith      L. Smith      P. Carter      K Gleave      J Regan  
P Gore      T Wood      A. Bird      K. Reynolds

**Also Present:** C Wakefield – Clerk  
PCSO S Grady  
1 Member of the public

**1. To receive apologies for unavoidable absence.**

Apologies were received from Cllrs C Lee, K Lowe and Hudson who had work commitments, Cllr Wheeler who had a Development Control meeting and Cllr H. Leigh who was ill. Cllr Wood apologised that she would have to leave at 9pm. *(Clerk's note – Cllr Wood had an item to report, she did this early in the meeting but for convenience it has been recorded under agenda item 14 – reports from Councillors)*

The Chairman suspended the meeting at this point to hear a report from the Police and take questions from the public. The meeting was then resumed.

**2. To approve the minutes of the meeting held on Wednesday 14<sup>th</sup> May 2008**

The Chairman asked if the Council were willing to accept the minutes as a true and accurate record of the previous meeting and acceptance was agreed.

**RESOLVED**      **To approve the minutes of the meeting held on Wednesday**  
**PC/2008/45**      **14<sup>th</sup> May as a true and accurate record.**

**3. Matters arising from the minutes of meeting on 14<sup>th</sup> May 2008**

**3.1 To be updated on progress with arranging Social events/Fire Service presentations at Community centres**

No further progress has been made as yet.

**3.2 To be updated on progress with arranging Art Competition for schools**

Cllr Litton has set up a date at the end of June to judge the Art competition at Sankey Valley St James's school. He will try to get Greg Fuller to join him but if that is not possible he asked if the Council was agreeable to him taking another artist instead. This was agreed. He will liaise with the Clerk about obtaining the prizes and certificates. Cllr R Smith has not yet agreed a date with Barrow Hall school but expects to do so soon. He will liaise with the Clerk when a date has been set.

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### 3.3 To be updated on progress with the logo

The preliminary designs and background information have been given to Greg Fuller, and the Council is now waiting to hear from him.

### 3.4 To be updated on progress with RoSPA report

RoSPA had given the Clerk a verbal assurance that they did not believe there was an entrapment risk with the seats in the play area at the Tim Parry site, and that they needed monitoring only. She was asked to try to get this in writing.

### 3.5 To consider Council policy on advertising displays

After discussion it was agreed that a draft policy had to be drawn up and presented to the Council for agreement. Volunteers were sought for a working group to do this, and the Clerk was asked to email all Councillors to seek volunteers and ask for ideas plus to contact other Parish Clerks and see what advertising policies they might have.

### 3.6 To consider litter issues, including establishment of a start/finish group to progress issues

The Chairman pointed out that there are a number of issues involved here, and he already has meetings coming up with WBC and schools about it. He volunteered to report back on these at the next meeting, and it can then be put on the agenda as a separate item if required

## 4 To consider, and approve and sign if in order, the Audit and Intermediate Audit return for the Council for 1/4/2007 to 31/3/2008

Copies of the documents had been circulated to all Councillors with the agenda. Prior to that the documents had also been scrutinised by the Finance Committee which had recommended acceptance (FC/67/2008). Cllr Gleave therefore proposed that the Audit return be signed by the Chairman, this was agreed and done. The Councillors thanked the office staff for all the work involved.

**RESOLVED** To accept and sign the Audit Return and Intermediate Audit  
**PC/2008/46** Return for 2007/08

## 5 To consider the establishment of a youth group, including if members wish to join and deciding terms of reference.

Cllr Bird proposed an amendment to the proposal as stated in the agenda. The revised wording to be "To establish a Youth Group and request that the Group propose its Terms of Reference to full Council". The amendment was voted on and accepted, and the Council also agreed unanimously to accept the revised proposal.

PC/2008/36

Chairman's signature and date.....

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Cllr Bird was proposed and accepted as Chairman of the Group, and Cllrs R Smith and L Smith were accepted as members. It was believed that other Councillors not present wanted to be on the Group, so the Clerk was asked to email details of the first meeting to all Councillors, so that any not present could have the chance to join.

**RESOLVED**                    **To establish a Youth Group and request that the Group**  
**PC/2008/47**                    **propose its Terms of Reference to full Council (LGA 1972**  
   **s101)**

**6        To consider the establishment of a Grants and Capital Project group, including if members wish to join and deciding terms of reference**

It was proposed to change the wording of this agenda item also, to "To establish a Grants and Capital Project Group and request that the Group propose its Terms of Reference to full Council". The amendment was voted on and accepted, and the Council also agreed unanimously to accept the revised proposal.

Cllr R Smith was proposed and accepted as Chairman, and Cllr Bird volunteered to be on the Group. The Clerk was asked to make all Council members aware of this group too, to give them the opportunity to join. It was agreed it would be desirable to have at least one representative from each ward on the Group. The date of the meeting is to be arranged.

**RESOLVED**                    **To establish a Grants and Capital Project Group and request**  
**PC/2008/48**                    **that the Group propose its Terms of Reference to full**  
   **Council (LGA 1972 s101)**

**7.        Finance Committee business**

**7.1        to be informed that the draft minutes of the Finance Committee meeting held on 2nd May 2008 (already received) were approved and accepted without amendment at the meeting on 3<sup>rd</sup> June 2008**

The Council noted that the draft minutes had been accepted as a true record.

**7.2        To receive the draft minutes of the Finance Committee meeting on 3<sup>rd</sup> June 2008, to be informed of the items approved for payment at that meeting - detailed in Appendix 3 – and to have the opportunity to question any payments**

The relevant papers had been circulated prior to the meeting and Cllr Gleave asked if there were any questions or comments on them. There were none.

**7.3        To be informed that Finance Committee, at the meeting on 3<sup>rd</sup> June 2008, authorised payments of £5209.15 for net wages and £1630.40 for payments to Inland Revenue. This was a difference of less than 1% on the previous month.**

The figures were noted.

PC/2008/37

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**7.4 To consider recommendations made by Finance Committee at the meeting on 3<sup>rd</sup> June 2008 and decide whether to accept them**

Two recommendations had been made.

Resolution FC/67/2008 had been dealt with under agenda item 4.

Resolution FC/68/2008 concerned trying to offset some of the surface water drainage charges for Tim Parry Community Centre. Cllr Wood declared an interest. There was some discussion of this and other possible options emerged. As this is quite a complex issue it was agreed it should be explored more fully outside the meeting and the results reported back to the Finance Committee for re-consideration. In the circumstances the recommendation was not voted upon at this point.

**8 To consider format of Newsletter Vol 3 issue 1 (including Annual Report), and decide if it is now ready for printing, or decide on how finalisation of this issue is to be progressed  
To be informed that this is a full distribution issue.**

Some minor corrections were requested, and the Clerk was also requested to put in an address for the CAM website and amend the record of Councillors attendance so that it could show meetings missed due to sickness. There was a discussion of getting a more up to date photograph of the PCSOs, but it was agreed that if this could not be done before the next FC meeting the existing photo could remain. It was agreed that with these amendments the issue is now ready for printing.

The Clerk will bring information to the next Finance meeting so that distribution and numbers for printing can be resolved.

**RESOLVED**                      **That Newsletter Vol 3 issue 1, with the corrections  
PC/2008/49**                      **requested at the meeting done, is ready to go for printing  
(LGA 1972 s 142)**

**9. To be informed of progress in setting up Summer activities for children and decide if there is any action for the Council at this time.**

The arrangements for Playschemes to be run by WBC are now finalised, all that remains is to do publicity. The Clerk was asked to make sure the local schools were contacted about the playschemes.

It was decided that it is now too late to try to organise something with the Warrington Wolves for Summer 2008, however the Youth Group will get an early start on organising this for 2009.

**10. To consider suggestions from the public received in response to the "What can the Parish Council do for you" campaign.**

No suggestions had been received this month.

**11 To be aware of the opportunity to participate in the consultation on the Mersey Gateway Crossing project, and decide if the Parish Council wishes to make any comments.**

PC/2008/38

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There was a great deal of discussion about the impact of the new crossing on the parish, in particular the fact that both the old and new bridges are expected to be toll crossings, which will have major implications for traffic (and related problems) in Great Sankey. Many Councillors expressed concerns on the different aspects (increased congestion, pollution, problems for pedestrians, wear and tear on road surfaces). It was agreed that the Parish Council did wish to comment, but it was felt that it would be better to gather more information and possibly to co-ordinate with WBC which would also be responding. The Chairman said he would get more information from WBC and it was agreed to put this on the agenda for the next meeting and send in comments after that.

**12. To consider planning applications received by the Council - Appendix 1 – and consider if any objections are to be raised.**

Cllr R Smith spoke about application 2008/12948. He has already written to Development Control to object to this and has asked them to consider the two applications for the same building together. He did not ask for the Parish Council to make any objection at this time.

Cllr Gleave updated the Council on the applications concerning Bewsey Old Hall which should have been up for decision that day. Instead the decision was deferred for 3 weeks to allow time for a site visit by new members of the Development Control Committee.

**13. To consider correspondence received by the Council - Appendix 2 - and consider if any action is required.**

A list of correspondence and copies of letters had been circulated by email prior to the meeting. The Parish Council considered and noted all items. The following caused further discussion.

Item 6 - letter of thanks from Penketh High School. The Chairman commented how pleasing this was, he had also met with the Head Teacher recently who had made a point of commending the GSPC office staff.

Item 8 – invitation to WOW conference. It was pointed out that anyone interested should apply directly.

**14. To receive reports from Councillors and consider if any action is required.**

Cllr Wood brought to the attention of the Council a project to investigate and restore the old moat at Barrow Hall Lane. Volunteers are being sought to help with archaeological digs and a clean up; and the use to which the land inside the moat will be put is being considered. There was a lot of interest in this and the Clerk was asked to invite the Project Leader to come to speak to the Parish Council about it.

Cllr Gleave reported that the start of the remedial work due to be done around the traffic lights at Asda had been put back for a few weeks. The Chairman explained that this had been done because otherwise there would not have

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been sufficient time for members of the public to make the comments they had been invited to contribute. The work is now due to start on 23<sup>rd</sup> June.

Cllr Regan had provided an email (which was tabled at the start of the meeting) giving an update on refurbishment work required at Hood Manor shops. Cllr Gore said that he had some ideas which could possibly lessen the costs of the landscaping work required, and he was asked to liaise with Sarah Tomison of WBC on this.

Cllr Reynolds pointed out that the Bewsey Lock Bridge Restoration project was now complete and would be opening to the public on Sunday.

Cllr Liz Smith reminded the Council that she has a regular meeting with the Police each month, and that she is happy to take forward any issues which other Councillors want bringing to those meetings if they will let her know about them.

Cllr Carter enquired about the map showing crime statistics which was supposed to have been brought to an earlier meeting but was not. Cllr Smith said that she had already arranged with Inspector Heywood to have this map available for inspection 15 minutes before the start of the July meeting.

- 15. Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and Press leave the meeting during consideration of the following agenda items**

**There were no members of the public present by this time.**

- 16. To be updated on progress with Wroxham Road centre.**

The Council had not been informed of any progress with this issue. The Clerk will try again to follow it up.